Living Water Nepal NEPAL



Recent Passport size Photo

(LWN)

# Application Form

# (Programme Officer- Nuwakot/Dolakha)

1. **Personal Information**

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | Sex |  |
| Date of Birth (AD) |  | Marital Status |  |
| Date of Birth (BS) |  | Nationality |  |
| Citizenship No: |  | Religion |  |
| Permanent Address |  | Temporary Address |  |
| Email ID |  | Telephone/ Mobile No. |  |
| Father’s Name |  | Qualification |  |

**2. Work Experience**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Employer | Job Title | Main Responsibilities | Dates of Employment | Reason for Leaving |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**3. Language Skills**

|  |  |  |
| --- | --- | --- |
| Language | Level of spoken competence  (e.g. basic, intermediate, fluent) | Level of written competence  (e.g. basic, intermediate, advanced) |
|  |  |  |
|  |  |  |
|  |  |  |

**4. Computer Skills**

|  |
| --- |
| Please describe your level of computer literacy, stating applications of which you can use competently. |
|  |

**5. Other Relevant Training /Information**

|  |
| --- |
| 5.1. Please detail other relevant training or information which you feel may support your application. |
|  |
| 5.2. Please state monthly salary that you expect for the post you are applying for. (Its compulsory to fill this space)  NRs. |

**6. References**

|  |  |  |
| --- | --- | --- |
| Title | Name | Address (include email and telephone number if appropriate) |
|  |  |  |
|  |  |  |

**7. CarNetNepal's General Questions:**

|  |
| --- |
| 7.1. What do you understand by 'humanitarian organization? |
| 7.2. What is the position that you have applied for and what do you understand by the position? |
| 7.3. Describe a time when you have shown a great flexibility in your job, and describe the affect you had. |
| 7.4. Why are you attracted to work in Living Water Nepal? |
| 7.5. What field experience do you have for a Programme Officer position? |
| 7.6.What have you done in the last twelve months to contribute social development? |
| 7.7. What is your strength and how do your strengths contribute to this position? |
| 7.8. What is your weakness? |
| 7.9. If you are selected to work in Living Water Nepal, what would be your commitment? |
| 7.10. If you have to work over time (e.g. sometime more than the office hour, holidays etc.), how would you feel? Would you be able to travel outside of the work station frequently? |

**Signature: Date:**