|  |
| --- |
|  |

PMF Template 2.1.4.1

UMN Application Form

For the position of Project Manager- Resilient Livelihoods (CLIMATES) at Doti & Bajhang Cluster UMN

VERSION: July 2021

# Personal Information

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name |  | | | Gender |  |
| Date of birth (AD) (dd/mm/yyyy) |  | Age |  | Marital status |  |
| Nationality |  | | | Permanent address |  |
| Email address |  | | | Postal address (if different) |  |
| Mobile number (if appropriate) |  | | | Telephone |  |

# Qualifications

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Level | Subject | Institution | Date | Results |
| E.g. BA | E.g. Business Studies | E.g. Kathmandu University | E.g. 2003-2006 | E.g. 1st division |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

# Work Experience

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Employer & Location |  | Start Date |  | | End Date |  |
| Job Title |  | Reason for Leaving | |  | | |
| Major Responsibilities | | | | | | |
|  | | | | | | |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Employer & Location |  | Start Date |  | | End Date |  |
| Job Title |  | Reason for Leaving | |  | | |
| Major Responsibilities | | | | | | |
|  | | | | | | |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Employer & Location |  | Start Date |  | | End Date |  |
| Job Title |  | Reason for Leaving | |  | | |
| Major Responsibilities | | | | | | |
|  | | | | | | |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Employer & Location |  | Start Date |  | | End Date |  |
| Job Title |  | Reason for Leaving | |  | | |
| Major Responsibilities | | | | | | |
|  | | | | | | |

# Job Specific Questions

(We strongly encourage you to use your own opinion and words while answering the questions. If your answers are from some other source, please provide the reference)

|  |  |
| --- | --- |
| 4.1 | Climate Change poses an imminent threat to agro-based society like ours. What could be the appropriate measures and alternatives to deal with the impending threat? Explain with appropriate examples. |
|  | |
| 4.2 | ‘Local knowledge and local resource mobilisation play an important role to response climate change impact'. Do you agree or disagree with this statement? If you agree, could you provide some reasons with examples? |
|  | |
| 4.3 | Leading the CLIMATES project, how do you select the climate change and disaster affected beneficiaries? What climate change adaptation strategies would you take to ensure resilience building of the selected communities? |
|  | |
| 4.4 | What are the current impacts and challenges of livelihoods in Nepal by the COVID-19 pandemic? If you were given an opportunity to restore, what are the three key things you would suggest to the RMs? Also, how can households and communities make their livelihood more resilient? |
|  | |
| 4.5 | The climate risk and vulnerabilities are not equal for everybody. Understanding this reality, what GESI factors are to be considered while programming? How can GESI be mainstreamed into CLIMATES programme? |
|  | |

# UMN General Questions

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 5.1 | Describe a time when you have improved and changed something for the better. | | | |
|  | | | | |
| 5.2 | In your current (or most recent) job, how did you share information, skills & knowledge with others? | | | |
|  | | | | |
| 5.3 | Describe a time when you have shown great flexibility in your job, and describe the effect you had. | | | |
|  | | | | |
| 5.4 | UMN is a Christian development organisation. What do you understand by this, and why are you attracted to working with this organisation? | | | |
|  | | | | |
| 5.5 | Give a specific example from your past work/life of how you have actively worked to promote gender justice. | | | |
|  | | | | |
| 5.6 | Choose 2 of the 6 UMN values that you feel to be most important; for each describe a time when you acted in accordance with that value in the workplace. | | | |
|  | UMN values: | | * Integrity * Love and service * Equity and social justice | * Innovation and creativity * Special concern for poor and marginalised people * Care for the environment |
| Value Example 1: | |  | | |
| Value Example 2: | |  | | |

# Language Skills

|  |  |  |  |
| --- | --- | --- | --- |
| Language | | Level of spoken competence | Level of written competence |
|  | | (e.g. basic, intermediate, fluent) | (e.g. basic, intermediate, advanced) |
| Nepali | |  |  |
| English | |  |  |
| Other |  |  |  |
|  |  |  |  |

# Computer Skills

|  |  |
| --- | --- |
| 7.1 | Please describe your level of computer literacy, stating applications of which you are a competent user. |
|  | |

# Other Relevant Training/Information

|  |  |
| --- | --- |
| 8.1 | Please detail other relevant training or information which you feel may support your application. |
|  | |
| 8.2 | Have you ever been accused of or convicted for any criminal offenses and/or any form of sexual harassment, exploitation, or abuse? |
|  | |
| 8.3 | Please state monthly salary of your present job or most recent job (according to specification under 3). |
|  | |
| 8.4 | Please state how soon would you be able to start working for UMN if you were offered the post? |
|  | |

# Location Mobility

|  |  |
| --- | --- |
| 9.1 | This job might require regular travel to various locations including our clusters (Bajhang, Doti, Kapilvastu, Mugu, Nawalparasi, Rukum). Please indicate whether you are able to make this commitment. |
|  | |
| 9.2 | Please note below any constraints we should be aware of. |
|  | |
| 9.3 | This job is based in UMN – Doti and Bajhang cluster where the job holder is expected to live. Where do you prefer? |
|  | |

# References

Please provide the names of 2 professional people to give references, one of which must be your current work supervisor/employer. UMN will not approach these referees before informing you.

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Job Title | Organisation | Contact Information |
|  |  |  | (include postal address, email address & phone number if possible) |
|  |  |  |  |
|  |  |  |  |

# Signatures

(If you email the form, please add your electronic signature. If you don’t have an electronic signature, you can leave this blank)

|  |  |
| --- | --- |
| Signature |  |
| Date |  |
| How/Where did you learn about this vacancy? |  |