**Job Description**

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| Job Title: Social Mobilizer | **Reports to:** Child Protection officer**Matrix Report:** Programme Coordinator  | **Duty Station:** Jugal, Dhande, Sindhupalchowk |
| **Overall goal of Position** : Provide overall assistance in mobilization of CarNetNepal project in Jugal RM  |
| **Key Responsibilities**  | * To implement the child protection project in Banskharka and Dande of Jugal RM
* To Organize training, workshops and meetings with the Rural municipality, ward office, CPVG, Teachers CFLC, ECD, ward and school and related stakeholders
* To prepare event/activities budget and do reporting and documentation of the project.
* To Coordinate, and build good networking connection with the RM ward level stakeholders.
* To mobilize community, CPVG s and beneficiaries to achieve the goal of the child protection project
* To collect success story for reporting and documentation purpose.
* To communicate, update and report to cluster office and line manager of the ongoing progress.
* Ensure and make complete work plan of program and implement it within the given time frame.
* Undertake any other duties that may be request by the Child Protection Officer.
* Undertake timely communication and meetings with stakeholders associated with the project.
* Assist the Child Protection Officer to prepare the project planning, budgeting and reporting.
* To be willing to travel and work in the field when required.
* Prepare projects weekly and monthly progress reports
* Assist the different project of CarNetNepal which is running in the sites you have assigned.
* As per necessary participate in the workshop, meeting, training, travelling, visiting organize or instructed by CarNetNepal.
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| **Required Knowledge, Skills, and Abilities** | * Excellent communication skill (verbal written nepali, English is encouraged).
* Scheduling, Time Management, Reporting, and Presentation Skills.
* Takes initiative (self-motivated), thinks objectively, and has great interpersonal skills.
* Remain calm under pressure and excellent analytical /problem solving skill.
* Ability to live and work in difficult remote areas and travel extensively.
* Must have positive learning attitude and concern for the poor and vulnerable children and family.
* Good in community group facilitation and writing case stories.
* Demonstrate cross cultural sensitivity, flexible worldview, emotional maturity and physical stamina.
* Must have high level of integrity and honesty, self-motivated, confident and independent.
* Able to integrate CarNetNepal values with the specific job s/he perforMr.
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| **Minimum qualification and experience required** | * Intermediate (+2) in any field.
* 1-3 years of working experience in related field. Escpeially in Child Protection, Anti-trafficking and GBV.
* Experience of construction site management and rural setting.
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