**Job Description**

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| Job Title: Social Mobilizer | | **Reports to:** Child Protection officer  **Matrix Report:** Programme Coordinator | **Duty Station:** Jugal, Dhande, Sindhupalchowk | |
| **Overall goal of Position** : Provide overall assistance in mobilization of CarNetNepal project in Jugal RM | | | | |
| **Key Responsibilities** | * To implement the child protection project in Banskharka and Dande of Jugal RM * To Organize training, workshops and meetings with the Rural municipality, ward office, CPVG, Teachers CFLC, ECD, ward and school and related stakeholders * To prepare event/activities budget and do reporting and documentation of the project. * To Coordinate, and build good networking connection with the RM ward level stakeholders. * To mobilize community, CPVG s and beneficiaries to achieve the goal of the child protection project * To collect success story for reporting and documentation purpose. * To communicate, update and report to cluster office and line manager of the ongoing progress. * Ensure and make complete work plan of program and implement it within the given time frame. * Undertake any other duties that may be request by the Child Protection Officer. * Undertake timely communication and meetings with stakeholders associated with the project. * Assist the Child Protection Officer to prepare the project planning, budgeting and reporting. * To be willing to travel and work in the field when required. * Prepare projects weekly and monthly progress reports * Assist the different project of CarNetNepal which is running in the sites you have assigned. * As per necessary participate in the workshop, meeting, training, travelling, visiting organize or instructed by CarNetNepal. | | |
| **Required Knowledge, Skills, and Abilities** | * Excellent communication skill (verbal written nepali, English is encouraged). * Scheduling, Time Management, Reporting, and Presentation Skills. * Takes initiative (self-motivated), thinks objectively, and has great interpersonal skills. * Remain calm under pressure and excellent analytical /problem solving skill. * Ability to live and work in difficult remote areas and travel extensively. * Must have positive learning attitude and concern for the poor and vulnerable children and family. * Good in community group facilitation and writing case stories. * Demonstrate cross cultural sensitivity, flexible worldview, emotional maturity and physical stamina. * Must have high level of integrity and honesty, self-motivated, confident and independent. * Able to integrate CarNetNepal values with the specific job s/he perforMr. | | |
| **Minimum qualification and experience required** | * Intermediate (+2) in any field. * 1-3 years of working experience in related field. Escpeially in Child Protection, Anti-trafficking and GBV. * Experience of construction site management and rural setting. | | |