**World Vision International Nepal**

**Application Form for Traineeship (2018-2019)**

…………………………………………………………………………………………………………………………………………………………….

(Please provide short and clear answer on the following questions).

1. **Biographic Information:**

|  |  |  |  |
| --- | --- | --- | --- |
| Name of the Applicant: |  | Gender: |  |
| Date of Birth (AD): |  | Age (Years): |  |
| Permanent Address: | VDC/Municipality: \_\_\_\_\_\_\_\_\_\_\_  Ward No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  District: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Marital Status: |  |
| Citizenship No.: |  |
| Religion: | * Hindu * Buddhist * Christian * Muslim * Other………………………. | Present Address: |  |
| Contact Information: | Mobile: | | |
| Landline: | | |
| Email Address: | | |

1. **What particular technical areas of WVIN are you interested in? Please tick only ONE.**

|  |  |  |  |
| --- | --- | --- | --- |
| * Monitoring & Evaluation/ Information Management   (Kathmandu) | * Sponsorship(Dhangadi) | * Human Resource (People & Culture, Kathmandu) | * Finance(Kathmandu) |
| * Supply Chain & Administration(Kathmandu, Biratnagar & Dhangadi) | * Campaign & Communication   (Kathmandu) | * Innovation Lab(Kathmandu) | * Programme Design(Kathmandu) |
| * Information Technology (Kathmandu) |  |  |  |
| * If you have any other interest, mention: | | | |

1. **Academic Qualifications:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Level** | **Major Field** | **Institution** | **Date (from - to)** | **Result** | **Major focus/ Subjects** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

1. **Major Training/Workshop attended:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of Training/ Workshop/ Seminar, etc.** | **Dates  (From-To)** | **Venue/ Location** | Organizer /Institute |
|  |  |  |  |
|  |  |  |  |

1. **Work Experience (if any):**

|  |  |  |  |
| --- | --- | --- | --- |
| **Employer /Organization** | **Position** | **Major Responsibilities** | **Date (from - to)** |
|  |  |  |  |
|  |  |  |  |

1. **Have you worked with World Vision International Nepal as volunteer?**

**Yes/No When……….**

1. **General:**

**Please write in a few sentences about why you want to be part of the WVIN's Trainee:**

|  |
| --- |
|  |

1. **What do you know about WVIN?**

|  |
| --- |
|  |

1. **Language Competencies:**

|  |  |  |
| --- | --- | --- |
| Language | Level of spoken competence  (e.g. basic, intermediate, fluent) | Level of written competence  (e.g. basic, intermediate, advanced) |
| Nepali |  |  |
| English |  |  |
| Others |  |  |

1. **Computer Skills:**

|  |
| --- |
| *Please describe your level of computer literacy, stating applications of which you are competent user.* |

1. **Referees (Please include Email & mobile number):**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S.N.** | **Name of the Referee** | **Post & Organization** | **Contact Number** | **Email** |
| 1. |  |  |  |  |
| 2. |  |  |  |  |

*The above information I have provided here is correct and true.*

Applicant’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_

*We accept only soft copy through email, so please send this application from to this email:* [*Npl\_traineeship@wvi.org*](mailto:Npl_traineeship@wvi.org)