**Nepal Christian Relief Services**

**Bhanimandal, Lalitpur**

**NCRS Application Form-Livelihood Officer**

Please apply using this form. Please attach your CV and any covering letter as appropriate. Please ensure that you complete all sections of the form. Please keep your application to a maximum of four pages.

**Personal Details:**

Name:

Address:

Contact telephone number:

Contact email address:

Skype address:

Nationality:

**Position applied for:**

**Reason for interest in this position:**

**Current gross Salary (If you have been working with any organization):**

**Gross expected Salary:**

**Notice period and any other information on availability:**

**Education and Qualifications: (You can extend field as per needed)**

|  |  |  |  |
| --- | --- | --- | --- |
| Dates | Institution | Qualification | Specialist subject areas |
|  |  |  |  |

**Employment Experience, starting with the most recent: (You can extend field as per needed)**

|  |  |  |  |
| --- | --- | --- | --- |
| Date (from and to) | Company or Organization | Position and key responsibilities | Reason for leaving |
|  |  |  |  |

**Language skills (1=basic knowledge, 5=fully fluent) (You can extend field as per needed)**

|  |  |  |  |
| --- | --- | --- | --- |
| Language | Speaking | Reading | Writing |
|  |  |  |  |

**Evidence of suitability for this position, please give details of any of the following:**

1. Professional work experiences on livelihood project activities in any particular areas.
2. Understanding to weigh up gender, ethnicity, disability and other social issues and core values of the consortium partners.
3. Social and volunteer mobilization and experience of working within a team.
4. Organizational skills, ability to work in a team and without supervision.
5. Need of supervision, monitoring and follow-up in any program.

**Any other skills or qualifications that you wish to draw to our attention:**

**References:**

1. Professional field

Name:

Position:

Organization Name:

Contact no.:

Email Address:

1. Church (if an applicant is Christian)

Name:

Position:

Church Name:

Contact no.:

Email Address:

Note: Submit this application form along with a covering letter, recent CV and Photo.