



INF INTERNATIONAL
PO BOX 1230, KATHMANDU, NEPAL
T +977 [0]1 552 1183 F +977 [0]1 552 6928 E info@inf.org



Vacancy at International Nepal Fellowship

INF is a Christian international non-government organisation involved in health and development work with Nepal's government, NGOs and local communities. INF's communications department is looking to recruit creative and energetic individuals who can work with international partners and communicate to a global audience.

Position: Supporter Engagement Coordinator

Location: INF International, Nepal Country Office, Lalitpur

Do you love connecting with people? INF is looking for a Supporter Engagement Coordinator who is passionate about raising awareness, inspiring and encouraging others around the world to partner in its life-changing work among Nepal's most marginalised communities.

With your strong interpersonal skills you'll have the ability to build relationships, engage with, and grow supporters worldwide. Working with the Communication's Manager you'll be responsible for the strategic management of online and digital communications. You'll proactively update and maintain INF's social media channels. The role will also involve equipping INF's 'Ambassadors'; tailoring materials to specific markets and enabling others to share the INF story across international audiences.

You'll share INF's values and be passionate about sharing what God is doing in Nepal – bringing fullness of life for disadvantaged people and communities.

A Bachelor's degree is preferable. Female candidates are encouraged to apply.

Position: Graphic Designer

Location: INF International, Nepal Country Office, Lalitpur

Let your creativity loose and share the INF story through design. INF is looking for a Graphic Designer that can design and produce marketing materials for both an international and local audience. You'll have experience using the Adobe Suite and be equally comfortable producing traditional printed material as you are creating digital and/or web content.

You'll thrive on working in a fast paced environment alongside writers, designers and photographers. Utilising your knowledge of the industry's primary design software [InDesign, Illustrator and Photoshop] you'll be able to work independently to create and communicate clear and concise ideas. You'll preferably have IT skills and the ability to update and maintain the organisation's website.

A Bachelor's degree is preferable.

All interested individuals who meet the criteria are encouraged to apply for these positions. Applications with CV and certificates should be sent by e-mail to jobs@nco.inf.org before **Monday, 1 May 2017**. Only short-listed candidates will be invited for subsequent selection process.

Contact e-mail: jobs@nco.inf.org **Contact phone:** 01-5521183 [Monday to Friday, 9:00 am to 5:00 pm]

