Vacancy Announcement

World Vision

World Vision International Nepal (WVIN), an international Christian relief, development and advocacy organisation dedicated to working with children, families and communities to overcome poverty and injustice, is looking for potential Nepalese candidates to fill out the following positions:

Position: Area Technical Coordinator - Education (One)
Job Location: Local Programming Area (LPA) Achham District
Work Purpose: To provide technical support to the Achham LPA in the area of Education and Early Childhood Education and Development (ECED)
Minimum Qualifications and Experience required:

- Bachelor's Degree (preferably Master's Degree) in Education/Social Sciences, or Social Work from recognised university with at least three years' work experience in relevant field
- Good knowledge on current developments and emerging issues in education
- Good knowledge and skills on baseline survey, evaluation and monitoring processes and tools including logical frameworks
- Good facilitation skills to conduct training, workshop and advocacy programmes
- Good report writing skills; with fluency in Nepali and English – both oral and written
- Innovation and creativity to have fun and meaningful activities for children
- Competent in using MS Word, MS Excel and PowerPoint presentation
- Ability to operate effectively and sensitively in the cultural context of Nepal
- Willingness to commit to World Vision ethos, vision, mission and core values
- Self-motivated, confident, independent, creative with strong analytical and interpersonal skills
- Positive learning attitude and concern for the poor and vulnerable people.

Position: Grants Finance Officer (One) – Time Bound Contract
Job Location: National Office, Lalitpur
Work Purpose: To provide financial management of grants, as well as budgeting and compliance support for all grant funded proposals and projects (grants being all funding sources apart from sponsorship). It will collaboratively work with the other relevant department as per the requirement.
Minimum Qualifications and Experience required:

- Bachelor's Degree in Management/Commerce from recognised university with at least two years' work experience in finance, accounting/bookkeeping activities, auditing, and business administration
- Good knowledge of basic accounting principles is required.
- Good experience in preparing grants proposal budgets
- Experience in preparing Labor Distribution Reports signed and filed as required especially those related to salary and benefits charged to grants funded projects
- Good report writing skills; with fluency in Nepali and English – both oral and written
- Innovation and creativity to have fun and meaningful activities for children
- Competent in using MS Word, MS Excel and PowerPoint presentation
- Ability to operate effectively and sensitively in the cultural context of Nepal
- Willingness to commit to World Vision ethos, vision, mission and core values
- Self-motivated, confident, independent, creative with strong analytical and interpersonal skills
- Positive learning attitude and concern for the poor and vulnerable people.

Candidates fulfilling the criteria mentioned above may send in their complete **'Curriculum Vitae (CV) with statement of purpose"** by **16 June 2016 before 17:00 hours** to the address mentioned below. Candidates from respective districts and women are highly encouraged to apply.

World Vision International Nepal

People & Culture Department

Email: NPL-Vacancy@wvi.org

Only short-listed candidates will be called for the subsequent selection procedure.

WVIN reserves all rights to qualify/disqualify applications in any case